



November 3, 2023

Roseann Polishan
Chairperson
Local Task Force # 19
1200 Line Street
Archbald, PA 18403-1918

Dear Ms. Polishan,

This letter is to inform you that the **Lackawanna Trail School District** has been scheduled for special education cyclical monitoring by the Pennsylvania Department of Education, Bureau of Special Education beginning the week of **December 4, 2023**. As part of this process, the Bureau of Special Education affords each local task force the opportunity to submit written information regarding special education issues which they believe should be brought to the attention of the monitoring team. This information should be provided to the monitoring team chairperson, **Gina Giovannini**, at **ggiovannin@pa.gov**, no later than **November 20, 2023**.

The information you provide will be reviewed and, where appropriate and to the extent possible, be incorporated into the monitoring process. Although the monitoring team would wish to interview all individuals and groups who may desire such a meeting, time constraints prohibit this. However, all written information provided prior to the onsite review will be considered.

Thank you for your cooperation and continued interest in special education.

Sincerely,

Carole L. Clancy, Director

cc: Matthew Rakauskas, Superintendent/CEO
Alyse Watson, Division Chief
Gina Giovannini, Chairperson